

CENL survey on the status of emergency planning in CENL member libraries

Actions required:

- The EC is asked to discuss the survey and agree on it.

In 2023 the EC discussed the possibility of a survey on the status of emergency planning in CENL member libraries. Initially conceived as a consequence of the war in Ukraine with its immeasurable losses of cultural heritage, the issue is also highly topical due to the cyberattack in the British Library.

Following the EC meeting on 5 February, the secretariat questions and the EC is asked to agree on a selection of them. The planned survey should show whether national libraries are well prepared and in which areas efforts should be intensified or plans updated.

For the time being, the Secretariat plans to send out the survey in April 2024 with 4 weeks to respond. The results shall be evaluated and presented at the AGM.

The results can be used by the Executive Committee as a basis for a decision on the establishment of a fund to assist members in the preparation or updating of their emergency plans.

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Introduction

Fire, water, earthquakes, but also armed conflicts and wars, among others, pose significant threats to cultural heritage. The aim of the CENL survey is to gain an overview of how well prepared European national libraries are to respond to these threats and dangers.

Thank you for participating in the CENL survey on emergency preparedness in national libraries. Your responses are essential to provide an overview of the resilience of European national libraries.

Answering the survey will take approximately 15 minutes. Your information will be treated confidentially. We will analyse the questionnaire in such a way that individual national libraries cannot be identified.

1. General Information

- a. Name of the National Library
- b. Contact person for this survey
- c. Contact details (Email, Phone)

2. Past experiences with emergencies

- a. Has your library experienced emergencies in the past? Yes/No

If yes, please specify:

- Fire
- Water damage
- Power outage
- Natural disasters
- Cyber attack
- War
- Revolution
- Other (please specify)

3. Is there a risk analysis? Yes/No**If yes:****What are the main risks for your national library? Check all that apply:**

- a. Fire
- b. Water damage
- c. Power outage
- d. Natural disasters
- e. Cyber attack
- f. War
- g. Revolution
- h. Other (please specify)

4. Does your library have an emergency plan? Yes/No**a. If yes:****Please specify the types of threats covered by the plan. Check all that apply:**

- a. Fire
- b. Water damage
- c. Power outage
- d. Natural disasters
- e. Cyber attack
- f. War
- g. Revolution
- h. Other (please specify)

b. Is the plan reviewed and updated regularly? Yes/No**If yes:**

- a. At what intervals?
- b. When was it last updated?
- c. Has the war in Ukraine led to a revision of the plan?
- d. Have you made adjustments due to climate change?
- e. Have you adjusted your planning due to political circumstances?

If no:**a. What is the reason for that? Please specify:**

- You see no need
- You didn't find the time so far
- You need assistance
- You need financial support

b. Are you planning to make an emergency plan? Yes/No**5. Staff training**

- a. **Do your employees receive regular emergency response training? Yes/No**
- b. **How do you ensure that new staff members are familiar with the emergency plans?**

6. Collaboration with external organizations

- a. **Does your library collaborate with external organizations to improve emergency preparedness? Yes/no**

If yes:

Please specify. Check all that apply:

- a. Local
- b. Regional
- c. National

**b. Are there regular drills or exercises in collaboration with emergency services?
Yes/No**

7. Conclusion

If you have additional information or comments, you can leave them here:

Thank you for your participation in this survey.

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