

## **SKILLS AND KNOWLEDGE EXCHANGE BURSARY APPLICATION FORM**

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*CENL bursaries are available up to the value of €1000 per application for members to participate in activities which share skills and knowledge with other members.*

### **Bursary application**

The bursary can relate to any aspect of skills and knowledge exchange such as:

- Visiting a national library for face-to-face mentoring and shadowing to learn new skills and share your experiences
- Attending a training event (e.g., tutorials, workshops, seminars, conferences) run by other national libraries
- Running a workshop for members to attend and share best practice
- Preparing a webinar or online event for members.

### **Application eligibility criteria:**

- Your employer is a CENL member
- Your national library is up to date with CENL membership fee payments
- All activities are with other CENL members and enable skills and knowledge exchange.

### **Conditions of bursary**

- Your national library's CENL member must approve and sign the application.
- The CENL Treasurer will determine the award of the bursary.
- The successful applicant will submit a report to the CENL Secretariat after the knowledge exchange event has taken place. This report will be posted to the CENL website.
- The successful bursary applicant (or a representative from their institution) may be asked to give a presentation to the CENL membership at the next Annual General Meeting following the completion of the project.
- Statement of costs must be provided estimating the anticipated costs, and if awarded your organisation will receive 80% of the bursary upfront with the remainder of the bursary amount being paid upon completion of the activity.
- Details of expenses must be provided verifying costs incurred including original receipts. Final payment will only be made if relevant documentation is provided.
- Where the bursary is not used, any underspend must be repaid to CENL Secretariat.
- Bursary payments will be made into the national library account of the CENL member applying.
- A maximum of two bursaries per CENL member will be allowable in each 12-month period.

## BURSARY APPLICATION FORM

### 1. Your Details

Personal information	
Name	Dr. Ismet Ovčina
Organisation	National and University Library of Bosnia and Herzegovina
Job Title	Director
Contact details (email and phone)	<a href="mailto:ismet@nub.ba">ismet@nub.ba</a> + 387 61 224 804
CENL member's name	Ismet Ovčina
CENL member's approval	<u>Yes</u> /No
CENL member's signature	
Date approved	29. March 2022.

### 2. Details of skills and knowledge exchange

- Visit to the National and University Library Ljubljana - to make updates to the cooperation agreement between Slovenia and Bosnia and Herzegovina, to ensure it is viable and legal and to meet the new director of library (invitation attached to the message);
- To exchange monographic publications, serials in print and electronic editions and other library material published in Slovenia and Bosnia and Herzegovina for enrichment of funds with themes of cultural heritage;
- To discuss potential future exhibitions featuring manuscripts, old and rare books, old periodicals from Slovenia and the Bosnia and Herzegovina from different historical periods important to our region;
- To exchange professional, scientific, bibliographic and other publications, and to discuss collaboration in mutual projects;
- To exchange news in the field of librarianship and exchange of experience in professional processes.

### 3. Estimated cost of bursary

- \* Flight ticket – 1560 BAM (there is no direct flight from Sarajevo to Ljubljana, so it had to be to Frankfurt as best solution)
  - \* Radisson Blu Plaza Hotel Ljubljana – 506, 55 BAM (three nights)
  - \* City tax - 18 BAM
- Total: 2084,55 BAM
- \* Other expenses aren't included in this form